

Decision Schedule

Meeting name	Portfolio Holder Decision
Meeting date	N/A
Date decisions published	07 May 2020

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
	Policy on Business Grant Criteria		<p>To exercise the discretion provided within Government guidance to help local businesses with the SBG and RHLG Schemes in the following ways:</p> <ol style="list-style-type: none"> 1) Subject to appropriate evidence being provided, authority to update the Council's records to show new liable party(ies) to enable them to receive any grants they are eligible for; 2) Subject to appropriate evidence being provided, authority to enable the Council to pay grants to businesses who have not complied with the process to ensure their properties have a rateable value but should have had one before the 11 March 2020 	Key	N/A General Exception

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

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How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.